

Summary of Application (New)

Name of Premises	Oscars Bar, Gilliatt Street, Scunthorpe	Type of Application	Grant
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Point Number	Detail	Action
1	Live Music (Indoors): Sunday to Friday – 10:00 to 04:00 Saturday – 10:00 to 05:00 late night refreshment, sale of alcohol	
2	Recorded Music (Indoors): Sunday to Friday – 10:00 to 04:00 Saturday – 10:00 to 05:00	
3	Performance of Dance (Indoors): Sunday to Friday – 10:00 to 04:00 Saturday – 10:00 to 05:00	
4	Anything of a similar description (Indoors): Sunday to Friday – 10:00 to 04:00 Saturday – 10:00 to 05:00	
5	Late Night Refreshment (Indoors): Sunday to Friday – 23:00 to 04:00 Saturday – 23:00 to 05:00	
6	Supply of Alcohol (On and Off the Premises): Sunday to Friday – 10:00 to 04:00 Saturday – 10:00 to 05:00	
7	Opening Hours: Monday to Sunday – 0:00 to 23:59	
8	One door supervisor to be used per 100 patrons. One door supervisor per 50 patrons where there are children.	
9	All staff shall be trained and retrained every 6 months on the licensing objectives.	

Summary of Representations/Conditions Requested (Responsible Authorities)

Point Number	Detail	Action
10	<p>Appendix C - Health & Safety and Licensing</p> <p>The premises is within the Cumulative Impact Zone. The premises also has a poor history in relation to management and adherence to conditions attached to the licence. The conditions proposed are as follows</p>	
11	<p><u>Prevention of Crime and Disorder</u></p> <p>CCTV shall be installed and maintained as follows:</p> <ul style="list-style-type: none"> • CCTV must be provided in the form of a continuous recording system providing real time pictures of evidential quality in all lighting conditions. Facial recognition must be provided for pictures of access to and egress from the premises. • Cameras must be positioned to view all access to and egress from the premises [including fire exits] and all areas where the sale/supply of alcohol occurs. • Recordings must be correctly time and date marked. • Recordings must be in date order, numbered sequentially and kept for a minimum period of 31 days. • The Premises Licence Holder must ensure an appointed member of staff is capable of downloading CCTV footage in a recordable format at all times the premises are operating. • Recordings must be provided to officers under the direction and control of the Chief Constable of Humberside Police and employees of the Licensing Authority on request. • The recording equipment and all media used to record data shall be kept in a secure environment under the control of the DPS or other responsible named individual. • A monitor with a minimum 15" screen must be placed in such a position so as to be viewed by staff working in the sales/public area of the premises and by customers. • CCTV warning signs must be displayed in public areas of the premises • An operational daily log report must be maintained endorsed by signature, indicating the system has been checked by the DPS or other responsible named individual and is compliant, in the event of any failings actions taken must be recorded. • CCTV equipment must be maintained in good working order. 	

12	In addition to the offered condition on the application from 22:00 hrs a minimum of two SIA licensed door supervisors are employed where up to 100 persons are in attendance on the licensed premises, with a further SIA licensed door supervisor employed for each additional 100 persons or part thereof.	
13	<u>Protection of Children from Harm</u> <ul style="list-style-type: none"> • Persons under the age of 18 shall be accompanied by a parent, guardian, or other responsible family member • The premises shall operate a “Challenge 25” Policy and shall only sell alcohol to persons who appear to be under the age of 25 on the production of either a valid DVLA driving licence, Passport, or PASS accredited ID card. The premises shall display signs stating that a Challenge 25 Policy is in force; and • A record shall be maintained in a numbered paginated book of all refusals • Persons under the age of 18 shall not be permitted on the premises after 21:00 hrs. 	
14	<u>Public Safety</u> The premises has a poor record of compliance with public safety related matters and the current director of the company, who is also the proposed DPS, has previously faced significant enforcement action. <ul style="list-style-type: none"> • The licence holder shall employ a qualified and competent person to operate as the Food Business Operator. This person must not be Jason Benstead or John White. 	
15	The licence for this premises has previously been revoked and the one of the parties involved in the previous business is the same person as the applicant. We have serious concerns in relation to this application and if the conditions are not accepted then we would recommend that the application is refused.	
16	Appendix D – Humberside Police <u>General Conditions</u> <ul style="list-style-type: none"> • There shall be a personal licence holder on duty at the premises at all times when the premises are authorised to sell alcohol. 	
17	All parts of the premises and curtilage associated with the premises shall be kept in a clean and wholesome condition.	
18	The premise licence holder/DPS/Duty Manager shall ensure that there is a risk assessment of the need for SIA door supervision at the premises and shall provide door supervision in accordance with that risk assessment. Such an assessment shall be written down and kept at the premises and be available, on demand, for inspection by an Authorised Officer of the Council or the Police.	

19	<p>At any time whilst the premises are being used the appropriate number of Licensed Door stewards shall be present on or about the premises.</p> <ul style="list-style-type: none"> i) The DPS shall place an employee or agent who is licensed with the Security Industries Authority (SIA) as an attendant on the outside of each exit door in normal use by patrons entering or leaving the premises while public entertainment is taking place. ii) The 'appropriate number' of SIA Stewards shall be calculated as follows: One steward for every 100 persons, or part thereof, at functions attended by adult audiences over the age of 18 years. The number of persons shall be based on the permitted occupancy figure for the premises. iii) All stewards shall be over the age of 18 and be properly licensed in accordance with the Private Security Industries Act. They shall wear appropriate distinctive clothing and display their id insignia so as to be readily identifiable as such to members of the public iv) The DPS shall maintain a register containing the specified particulars in respect of each steward acting at the premises. The specified particulars are:- <ul style="list-style-type: none"> a) Full name and any former names: b) Date of birth: c) Home address: d) Date and times upon which the steward has acted as such at the premises: e) Name and address of any agency from whom the door steward was supplied v) The DPS shall, before entering the specified particulars of any person upon the register to be kept pursuant to this condition, satisfy themselves by means of acceptable documentary evidence as to the identity of that person. vi) The register to be kept pursuant to this clause shall be kept at the premises and shall be made available at any reasonable time for inspection by authorised officers of the Council, the Police or Fire Service. vii) For the purposes of this condition "steward" shall mean any person who is for the time being (whether for payment or not) at the premises for the purposes of any duty involving the supervision, control, admission 	
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	<p>or removal of persons thereto and shall include any person so employed outside the premises.</p> <p>Random searches shall be carried out of patrons entering the premises. A record shall be maintained of all searches which shall be available upon request by an Authorised Officer of the Council or the Police for inspection</p>	
20	<p><u>Prevention of Crime and Disorder</u></p> <p>Polycarbonate drinking containers shall be used:-</p> <p>a) from 18:30 hrs every day until the premises closes with all bottles being decanted.</p> <p>b) at any other time when entertainment is taking place;</p> <p>c) when any sporting events are being aired on the premises;</p> <p>d) two hours preceding all home football matches involving Scunthorpe United up until the premises close.</p> <p>e) for any other event / time at the request of the Police</p> <p>f) all glass shall be removed from the trading area by 19:00 hrs.</p>	
21	<p>A CCTV system is installed and in operation at the premises. The responsible person is the 'Designated Premises Supervisor'.</p> <ol style="list-style-type: none"> 1. There shall be sufficient cameras to cover those areas that are not easily supervised from the bar including entrance, exits and outside areas where it is intended to conduct licensable activities. 2. A monitor should be placed in such a position so as to be viewed by staff working in the sales area of the premises. 3. The system must be capable of continuously recording in colour, providing pictures of evidential quality in all lighting conditions, and copies of such recordings shall be retained for a period of not less than 28 days. 4. Any system installed should be capable of producing copies of recordings on site. Copies of recordings shall be provided on request to a person under the direction and control of the Chief Constable or an officer of North Lincolnshire Council on DVD/USB at no cost. 5. The Premises Licence Holder must ensure an appointed member of staff is capable of downloading CCTV footage in a recordable format at all times the premises are operating. 6. CCTV cameras must not be obstructed in anyway. 	
22	<p><u>Public Safety</u></p> <p>The premises shall have a written drugs policy which demonstrates a zero tolerance to drugs. Any seized drugs are bagged, tagged and stored securely until handed to the Police. The premises has a securely installed drugs safe. A record is maintained when drugs are found on and seized</p>	

	<p>from a patron. The record details the drugs seized, the date and time of the seizure and details of the person from whom they were seized. All staff know where the 'hot spots' in the premises are which facilitates monitoring and lighting will be used to deter the taking of drugs. The drugs policy and record of seizures shall be available upon request by an Authorised Officer of the Council or the Police for inspection.</p>	
23	<p>An incident log shall be kept at the premises, and made available on request to an Authorised Officer of the Council or the Police for inspection, which will record the following:</p> <ul style="list-style-type: none"> All crimes reported to the venue All ejections of patrons Any complaints received Any incidents of disorder All seizures of drugs or offensive weapons Any refusal of the sale of alcohol Any visit by a relevant authority or emergency service Any faults in the CCTV system 	
24	<p>Staff training will be given to all staff working at the premises. Such training shall be documented and recorded in a book or folder kept solely for that purpose. It will record the date and names of those trained and the person providing it. All present shall sign the book. The frequency of the training shall be upon inception and at least once every 6 months thereafter. The training shall cover all aspects of the responsible sale of alcohol, conflict management and dealing with disorder. The book will be available for inspection on demand by an Authorised Officer of the Council or the Police.</p>	
25	<p>The pool table and all equipment, including cues and balls shall be removed from the public area at 18:30 hrs until the premises closes on every day when entertainment is to take place. Pool cues must be stored behind the bar when not in use and a maximum of 2 cues will be in use at any one time.</p>	
26	<p>Bottles and kegs shall be secured so as to prevent use as weapons. The premises has a glass collection policy regarding the removal of any glasses / bottles / drinking vessels from the premises. There is no public access to any bins or skips used to deposit empty bottles. The glass collection policy is written and available to an Authorised Officer of the Council or the Police.</p>	
27	<p><u>Prevention of Public Nuisance</u> External windows and doors shall be kept closed when any entertainment consisting of music or singing is being provided. All exterior windows and doors shall be maintained in a good state of repair and working order.</p>	
28	<p>All mechanical ventilation must be maintained and, if considered necessary by the council, noise reduction devices shall be fitted as necessary to reduce any noise emissions.</p>	

29	Any designated smoking area shall not be used for drinking and signs will be displayed requesting those using it to respect neighbours and keep noise to a minimum.	
30	The latest entry time into the premises shall be 03:00 hours.	
31	<p>The dispersal of customers from the premises must be managed in accordance with the following:</p> <p>a) Clear and legible notices must be prominently displayed at all exits requesting customers to respect local residents and leave the area quietly. There shall be public announcements in support of this in order to minimise disturbance to nearby residents.</p> <p>b) There shall be a 30 minute period, commencing at 03:30 hours, where music volume is reduced; lighting is increased and, alcohol sales cease. The premises will close by 04:00 hours.</p>	
32	<p><u>Protection of Children from Harm</u></p> <p>Challenge 25 shall be implemented and a proof of age policy is to be applied with the accepted means of proof of age being: Passport Photo Driving Licence; a recognised valid photo-id card bearing the PASS hologram and any future accredited and accepted proof of age, as defined by Humberside Police. Signs shall be displayed at the premises informing customers of the scheme.</p>	
33	<p>A refusals book (or electronic log) shall be kept at the premises and shall be used to record all refusals to sell alcohol for any reason. The details to be recorded must be as follows:-</p> <ol style="list-style-type: none"> 1. Time, day & date of refusal 2. Item refused 3. Name & address of customer (if given) 4. Description of customer 5. Details of ID offered (if shown) <p>The refusals book shall be regularly audited by the Designated Premises Supervisor (DPS) or duly appointed key member of staff to assess employees' compliance with refusing age-restricted sales and must be made available upon request for inspection by an Authorised Officer of the Council or the Police.</p>	
34	<p>At times when the premises are used for children's parties the following shall apply:-</p> <p>The party / event shall be pre-booked and parent / guardians shall be expected to remain to oversee their charges.</p> <p>The party / event shall be confined to the lower floor where there is no alcohol on sale.</p> <p>The upper age limit for the party boy/girl is 13 years (13th birthday).</p> <p>There shall be no other event that overlaps the children's party.</p>	

Summary of Representations/Conditions Requested (Other Persons)

Point Number	Detail	Action
35	Appendix E – Ms Stephenson Has raised concerns in relation to Prevention of Crime and Disorder and Public Nuisance	
36	Appendix F – Town Ward Councillors Have raised concerns in relation to Prevention of Crime and Disorder and Public Nuisance	

Summary of Statutory Guidance Issued under s182 of The Licensing Act 2003

Point Number	Detail	Action
37	Prevention of Crime and Disorder – pages 6 to 7	
38	Public Safety – page 7	
39	Public Nuisance – pages 9 to 10	
40	Protection of Children from Harm – pages 10 to 12	

Summary of North Lincolnshire Council's Licensing Policy

Point Number	Detail	Action
41	Prevention of Crime and Disorder – pages 33 to 42	
42	Public Safety – pages 43 to 49	
43	Prevention of Public Nuisance – pages 50 to 55	
44	Protection of Children from Harm – pages 56 to 62	